



River of Life Bible Church

Covid-19 Safety Plan

A. General Information

1. Any event held at the church (including Sunday morning service, youth/young adults, Life groups) shall be no larger than the total number of people permitted to gather by the Provincial Health Authorities. This number may change from time to time but shall be strictly adhered to.
2. Occupancy limits will be posted for the building and areas within the building including kitchen and washrooms.
3. Policies will be posted restricting access to staff, volunteers and visitors who are sick, who have travelled outside Canada or who have been advised by public health to self-isolate.
4. Daily health checks will be completed for employees before entering the building.
5. All groups using the church building will be required to fill out an Entrance and Occupation Form, stating group name, size, areas of church used and areas of church cleaned.
6. A database will be maintained to determine who will be attending/participating at various events, including Sunday morning services, youth, etc. Records will be kept for 30 days after any event for contact tracing purposes.
7. Anyone who is experiencing any kind of symptoms of illness (e.g. fever, cough, sneezing feeling ill) is requested not to attend gatherings.
8. Live stream services of Sunday morning will continue for those who are not scheduled or able to attend on Sunday mornings.
9. No printed publications will be made available.
10. Signage for one-way movement will be placed throughout the building.
11. Social distancing will be required for all seating. The sanctuary will have physical markers in place to ensure proper distance is maintained.
12. Visible signage will be placed throughout the building to remind people of the safety protocols.
13. Hand sanitizer will be available and use required upon entrance at all entrance and exit doors. A garbage receptacle will be available for used sanitizing wipes and other PPE.
14. Food or beverages may be consumed if brought and consumed by the individual who brought it. Prepackaged, single-serve items may be distributed by handout from designated persons who are wearing a mask and gloves. If Communion is to be served, it will be distributed upon entry as a single-serve, pre-packaged.

15. Any visitor to the church building during the week will be required to wear a mask inside the building. All staff members will be required to wear a mask except when sitting at their desks.

B. Additional Requirements for Sunday Morning Services

1. Total in-person attendance shall include Pastoral staff, worship team members and audio/visual personnel.
2. Contact will be made during the week with those scheduled to attend to confirm attendance. Health screening questions will be asked when confirming in-person attendance.
 - a. Has anyone in your household travelled outside Canada in the past 14 days?
 - b. Do you have any symptoms including colds, sore throat, chills, fever, shortness of breath?
Note: Proven seasonal allergy symptoms that are not combined with other Covid-19 symptoms can answer "no" to this question.
 - c. Have you been in contact with anyone who has had Covid-19 or the above mentioned symptoms?
3. Attendees will be "checked in" upon arrival. Attendees must wear masks while moving in the common areas, aisles and washrooms. Masks may be removed when seated for the service.
4. Greeters will wear masks. Appropriate physical distance will be maintained at all times.
5. Seating will be assigned to ensure social distancing. Attendees must sit in their family group.
6. Hand sanitizer is to be used at entrance and exit.
7. Doors will be propped open for exiting. Attendees will be encouraged to exit the building promptly when service ends and visit outside if desired.
8. No offering will be collected during the service. Attendees will be directed to give on-line or use the offering box in the foyer.
9. Worship Team requirements:
 - a. Sunday morning teams may be no larger than 10 people (including speaker, worship team members, sound and visual);
 - b. Sunday morning worship teams will be comprised of set members; leaders and team members cannot be swapped out. If a musician or singer plays on multiple teams, they may only be a part of one team.

c. All Sunday morning team members must be appropriately spaced out on the church stage and if the stage is not big enough, the front sides of the church may be used to ensure adequate space between team members.

d. All Sunday morning team members must wear masks unless singing. No musical or sound equipment is to be shared without immediate sanitization after use before sharing.

10. Cleaning protocols noted in Section "F" will be adhered to after each service.

C. Additional Requirements for Life Groups

1. Until permitted by Provincial Health Authorities to meet in person, all Life Groups will meet by Zoom only.
2. Attendance records must be kept by each life group leader.
3. When permitted to meet in person, Life Groups will meet at the church. Sanitizing of bathrooms,
4. chairs and high touch surfaces must be completed before exiting the building.

D. Additional Requirements for Life Kids

1. Life Kids class is for children aged Kindergarten to Grade 5.
2. Life Kids will be held on Sunday mornings from 9:00 a.m. to 9:45 a.m.
3. Entrance for parents and children is through the office door (not the entrance to the basement).
4. Each child will hand sanitize or wash hands before going to the Life Kids classroom upstairs.
5. At 9:45, children will be brought down to parents and everyone will exit through the coffee bar door.
6. Due to restrictions on numbers, those parents who are not scheduled to stay for the service will not be able to visit inside after 9:45 a.m.
7. Teachers are required to wear a mask when teaching.

E. Additional Requirements for Youth and Young Adults

1. Upon arrival, all individuals (or parents) must have completed a health screening form before the start of the meeting.
 - a. Has anyone in your household travelled outside Canada in the past 14 days?
 - b. Do you have any symptoms including colds, sore throat, chills, fever, shortness of breath?
Note: Proven seasonal allergy symptoms that are not combined with other Covid-19 symptoms can answer "no" to this question.
 - c. Have you been in contact with anyone who has had Covid-19 or the above mentioned symptoms?
2. Upon entering the building, all participants must hand sanitize or wash their hands.
3. Proper physical distancing must be maintained. If a student repeatedly ignores physical distancing protocol, their parent is to be called and the individual will be isolated until pick up. If there are multiple occurrences, the gathering will be concluded immediately and parents called.
4. With regard to outdoor field games or any indoor games, safe social distancing will be adhered to. Equipment that is required to be held by hand will not be shared between students. A ball may be shared if it is to be kicked only and has a smooth surface and can easily be cleaned. Any other articles used in games will be cleaned between uses.

F. Cleaning and Disinfecting

1. General cleaning and disinfecting of surfaces should occur at least once per day that the building is in use. Particular care should be taken when cleaning and disinfecting of highly touched surfaces (e.g. door knobs, light switches, handrails,).
2. Items that cannot easily be cleaned will be removed.
3. Cleaning products used will conform to Health Canada's recommendations for "List of Hard-surface Disinfectants for use against Covid-19" and recommended concentrations will be used.
4. Signs will be posted in washrooms and kitchen reminding individuals to wash their hands.
5. During services or gatherings held at the church, washrooms will be sanitized every 45 minutes.
6. All high touch surfaces including pews, door handles, bathrooms, giving station, sanitizing stations, elevator, handrails, light switches and electronic will be wiped down after each service or event.
7. Doors and windows will be opened for ventilation of the building before and after each event.